



8307 University Executive Park Drive  
Suite 251 | Charlotte, NC 28262  
Office: 704.817.9533 | Fax: 704.817.9522  
info@rubecproperties.com | rubecproperties.com

### Preference Questionnaire

We value our relationship and believe that it has to be mutually beneficial. Communication and understanding will be critical to successfully manage your property. In our quest to ensure that our relationship is a success, we ask that you please assist us by answering a few questions:

**1. Communication is the key to an excellent relationship. We primarily utilize email to correspond.**

Is this an acceptable method of communication? Y\_\_\_\_\_ N\_\_\_\_\_

If not, what method would you prefer? \_\_\_\_\_

Please provide your e-mail address\_\_\_\_\_

**2. If you call our office, what is your expectation regarding the return call**

Respond within \_\_\_\_\_ hour(s) Y\_\_\_\_\_ N\_\_\_\_\_

Respond on the same business day Y\_\_\_\_\_ N\_\_\_\_\_

Respond by end of the next business day Y\_\_\_\_\_ N\_\_\_\_\_

**3. Responding to maintenance and repair request promptly allows for property preservation and tenant retention.**

Do you have contractors/vendors you prefer to use? Y\_\_\_\_\_ N\_\_\_\_\_

Please advise their name, specialty and phone number

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Please note that we require that contractors have liability insurance.

**4. Are pets allowed?** Y\_\_\_\_\_ N\_\_\_\_\_

(Non-vicious breeds only. \$300.00. Non-refundable pet fee will be required of new tenants)



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**5. Do you mind if a tenant?**

Paints the interior of the house Y\_\_\_\_\_ N\_\_\_\_\_

Installs a satellite dish Y\_\_\_\_\_ N\_\_\_\_\_

Installs cable television/internet Y\_\_\_\_\_ N\_\_\_\_\_

Installs an alarm system Y\_\_\_\_\_ N\_\_\_\_\_

Mounts a TV on the wall Y\_\_\_\_\_ N\_\_\_\_\_

Comments:

\_\_\_\_\_

\_\_\_\_\_

**6. May we advertise your property to Housing Choice Voucher Program (Section 8 participants)?**

Y\_\_\_\_\_ N\_\_\_\_\_

If you are unfamiliar with this program and would like more information, please let us know

**7. Does the community in which the property is located have a Homeowner's Association?**

Y\_\_\_\_\_ N\_\_\_\_\_ (If there is a HOA, we will need a copy of the bylaws and guidelines)

**8. Please provide the parking space number or mailbox number, if applicable.**

Parking space \_\_\_\_\_ Mailbox \_\_\_\_\_

The space provided below can be used if there is anything else you would like to know or would like us to know

\_\_\_\_\_

\_\_\_\_\_